



FIVE YEARS PROUD 2009 RECITAL PACKET

(please read carefully and keep for the show)

Well, it's almost time and I am so very excited for the progress we've made this year and the fun we've had!

There is a lot that goes along with the show, including many details. I've attempted to compile everything you need to know in this packet. Please feel free to contact me if I've missed something or if you have any questions.

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1. Account status through the end of the year

All money owed including June's tuition must be received by Friday, June 5th. Tuition for June is the same as other months.

2. Classes Monday, June 8th and Tuesday, June 9th

All performing classes will meet on either Monday, June 8th or Tuesday, June 9th for class. A class schedule will be posted in May.

3. Blocking Night ,Wednesday, June 10th and Thursday, June 11th

Every class will come to East Pennsboro High School at their assigned time. During that time dancers will become acclimated with their positions on stage and run through their dances. This should be a fairly quick process and run pretty close to schedule. Dancers should be in the wings with one pair of shoes on and the

others ready to go prior to their start time. Staff members will be able to assist. **Bring no costumes** to this practice. Dancers should wear leotards and tights and bring all dance shoes. Parents and families, plan to stay. Once your class has finished you may leave. Thursday night dancers should arrive a few minutes early to warm up before dancing on stage. Pointe dancers should arrive early enough to warm up for 15 minutes before dancing.

- Classes in the 1:00 pm show will participate in Wednesday Blocking Night.
- Classes in the 7:00 pm show will participate in Thursday Blocking Night.
- *Please arrive a few minutes early* in case we are ahead of schedule.

Wednesday night schedule:

(arrive)5:00pm - (class) M 5:30 - We Two

5:10pm - M 6:00 - Pre-K (including Fite, York, Wolfe)

5:25pm - T 5:15 - Beg I

5:40pm - T 6:00 - Beg II

5:55pm - Th 5:30 - Beg III

6:10pm - M 6:30 - Int I

6:30pm - W 7:00 - Int III

7:00pm - Advanced / Adults (opening number and class numbers, plan 'til 8:00pm)

Thursday night schedule:

(arrive)5:00pm - (class) Th 5:00 - Pre-K (including Franks, Morrison, Guerch)

5:10pm - W 5:30 - Beg I

5:25pm - W 6:15 - Beg II

5:40pm - T 6:45 - Int I

6:00pm - T 7:30 - Int II

6:20pm - Th 6:45 - Int III

6:40pm - Wiley

6:50pm - Advanced / Adults (opening number and class numbers, plan 'til 7:50pm)

4. Class Volunteers

Any mothers or grandmothers interested in helping out back stage, please let Jennifer know that you'd like to be a Class Volunteer. Each class, beginning at the Beginner level through Intermediate III will need three class volunteers. Those persons will remain with the class throughout the duration of the Dress Rehearsal and the Recital. Responsibilities include dressing 3 - 4 dancers, collaborating with other Class Volunteers and the Backstage Staff, monitoring the show schedule, ensuring the class is in the right spot at the right time, ensuring that all costumes and accessories are on and correct, and keeping the dancers quiet while in the wings. Class Volunteers will be permitted to watch the class performances from the wings, but must stay behind all backstage staff. Also, consider that you may volunteer for the show your dancer is ***not*** performing in. For example, if your dancer is in Beg I and you know folks in the other Beg I class, you are permitted to be a class volunteer for the ***other*** class, should you prefer to watch your daughter from the audience.

Class Volunteers will also be included in the first group to participate in the seating lottery. If you are interested in volunteering in this way, please let Jennifer know as soon as possible. Please include which show you'd like to volunteer for. Volunteers will be assigned on a first-come, first-served basis.

5. Friday, June 12th - Dress Rehearsal

- Thurs 7:45pm and Tues 8:15pm dancers arrive at East Pennsboro HS by 4:30pm
- All other dancers in the **1PM SHOW** arrive at EPHS by 4:45pm
- All dancers should arrive at East Pennsboro High School with hair and make-up done.
- We will run through the finale without costumes first. We will run through the entire performance twice. If Class Volunteers determine that a class's schedule permits, the group may watch portions of the first run-through from the audience, as long as there is no delay when the class is to be back stage. This is not feasible for dancers with quick changes and will not be permitted during the final run-through. After the first run-through, We Two and Pre-K dancers will be dismissed.
- BE ON TIME - the first dress rehearsal should conclude at approximately 7:30pm.
- All dancers in the **7PM SHOW** arrive at EPHS at 7:15pm.
- All dancers should arrive at East Pennsboro High School with hair and make-up done.
- We will run through the finale without costumes first. We will run through the entire performance twice. If Class Volunteers determine that a class's schedule permits, the group may watch portions of the first run-through from the audience, as long as there is no delay when the class is to be back stage. This is not feasible for dancers with quick changes and will not be permitted during the final run-through. After the first run-through, Pre-K dancers will be dismissed.
- BE ON TIME - the second dress rehearsal should conclude at approximately 10:00pm.
- Dress rehearsal can be a long night; pack plenty of snacks and entertainment. Prepare for a long night, knowing I'll try to speed things through as quickly as possible.
- Park out front and come in the main doors, the auditorium will be on your right.
- Back Stage Staff and Class Volunteers will be ready to take your dancer back to the dressing room.
- Nothing may be left at the school Friday night.
- You are permitted to take pictures or video Friday night. If you would like to video the performance please set up behind the videographer.

Information for Both Nights:

- Costumes should not be worn to EPHS and should be hung on hangers.
- No jewelry should be worn with the exception of stud rhinestone earrings.
- Pack all shoes, costumes, tights, undergarments, safety pins, and bobby pins.
- Pack water or clear liquids to drink as well as 'clean' snacks (cheese sticks, grapes, crackers, etc.).
- Pack a blanket or towel for dancers to sit on, along with a book, toy or other activity as age necessary.
- Class volunteers may want to bring fans as it gets very warm backstage.
- **We Two and Pre-K mothers should plan to stay back stage for the duration of the show. You will be allowed in the wings to watch your dancers perform.**

6. Saturday, June 13th - The Shows!

1PM SHOW

- Thursday 7:45 and Tues 8:15 dancers arrive at East Pennsboro HS by 11:30 am.
- All other dancers arrive at EPHS by 11:45 am.
- Again, please enter through the front doors, showing your ticket at the door (a ticket is not required for your dancer).
- Dancers should arrive with foundation hair done. Make-up will be applied backstage.
- Pack any needed hair accessories.
- No pictures or video are permitted Saturday night during the performance.
- Food is not permitted in the auditorium.
- Directly after the finale there is a recognition period. Next, dancers will be dismissed by level (all Pre-K, all Beg II, etc.). **Please wait until your dancer's level is called to pick up your dancer.**
- When the show is over please pack up everything you brought including your dancer's name tag. :)

There will be 10 - 15 minute intermission during the show. ****As it is a great distraction to others and detracts from the Recital experience, please refrain from getting up during the performance until the intermission.****

Many dancers will have quick changes including possible on-stage changes. All dancers must be prepared to change as quickly as possible. Please make your young dancer familiar with changing costumes. There will be helpers for the younger children and every class will have three Class Volunteers. Men are not allowed in the dressing area. It is my intention that parents should be able to enjoy the show. If you are not a Pre-K mom or a Class Volunteer **do not** plan on helping out back stage.

7PM SHOW

- Thursday 7:45pm and Tues 8:15 dancers arrive at East Pennsboro HS by 5:30 pm.
- All other dancers arrive at EPHS by 5:45 pm.
- Again, please enter through the front doors, showing your ticket at the door (a ticket is not required for your dancer).
- Dancers should arrive with foundation hair done. Make-up will be applied backstage.
- Pack any needed hair accessories.
- No pictures or video are permitted Saturday night during the performance.
- Food is not permitted in the auditorium.
- Directly after the finale there is a recognition period. Next, dancers will be dismissed by level (all Pre-K, all Beg II, etc.). **Please wait until your dancer's level is called to pick up your dancer.**
- When the show is over please pack up everything you brought including your dancer's name tag. :)

There will be 10 - 15 minute intermission during the show. ****As it is a great distraction to others and detracts from the Recital experience, please refrain from getting up during the performance until the intermission.****

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7. Information on Tickets and Seating (form due 4/24)

To determine seating reservations we will be conducting a lottery. Prior to the lottery, each family will need to provide The Studio with the number of tickets desired by completing the Additional Ticket Request Form and returning it to The Studio by **Friday, April 24th**. Every dancer receives two reserved tickets. Additional tickets may be purchased for \$5.00. Children five (5) and under are free, but you should request a ticket for children who will need their own seat.

Lottery drawings will be for seat groupings versus individual seats. Class Volunteers and members of the Parental Advisory Group will be drawn first. Next, a group will be randomly drawn. This grouping receives the best seats available at that time. The next group drawn receives the next best seats. Note that very large groups are at a disadvantage, i.e., if you are a group of eight and there are only seven available seats in the front row, that group will have to move back to be accommodated. For this reason, if you have a large grouping you may want to request two smaller groups (10 = 5 and 5) when submitting your seating request form. Seat row and number will be printed on your tickets.

Every effort will be made to accommodate parties with special seating needs. Please include informative details on the ticket request form.

If there are tickets remaining after the lottery, they will be sold at the door.

8. Information on Programs and Ads for the program (form due 4/24)

Each dancer receives two programs. Additional programs may be purchased at the door for \$5.00. The programs will contain group pictures of each class. The next page of this packet is a sheet entitled Program Ad Form. If you would like to purchase an ad for the program, please complete this sheet and return it with payment to The Studio. Encouragement Ads may be purchased for your dancers, businesses, or other community events. A quarter page ad costs \$10, a half page ad costs \$20, and a full page ad costs \$40. If you purchase an ad for a dancer, it will include the individual costume picture of your choice and the message you include in the form. All ad orders, including any needed artwork for a business ad, must be received by **Friday, April 24th**. In years past this date has been flexible. This year it is not as print deadlines have changed. **Please be sure to get your ads in by 4/24!**

9. Conduct expectations

For the betterment of everyone's recital experience and the safety of the dancers, please abide by the following rules:

- No flash photography permitted during the recital. Pictures may be taken the night of the dress rehearsal; however, for the safety of the dancers flash photography is not permitted either night.
- Cell phones must be turned off. Please no conversations, texting, taking pictures, IM, etc.
- No videotaping of any kind during the recital. Videotaping is permitted the night of the dress rehearsal.
- There will be 10 - 15 minute intermission during each show.

****As it is a great distraction to others and detracts from the Recital experience, please refrain from getting up during the performance until the intermission.****

10. Other show information

Though certainly not a requirement, many families purchase flowers to give their dancers after the show (just fyi for new dance parents). A florist will again be onsite at the high school during the performances.

Sherbourne Candy Company will be selling candy bars with pictures of the dancers on the wrappers and other goodies prior to the show. These will need to be eaten in the lobby as food is not permitted in the auditorium.

We are pleased to again be offering our basket raffle at each show. You will have the opportunity to (contribute a basket should you be interested in fundraising for the Disney trip) purchase raffle tickets for the baskets prior to the show and during the intermission. The raffles will be drawn during the intermission.

11. DVD information

You will have the opportunity to purchase a DVD of the performance for \$20. The DVD will include the Holiday Performance, the Recital, and the dress rehearsal. If you would like to order a DVD, please note that on your picture order form. If you are not planning to purchase pictures, but would like a DVD, submit that form (available at The Studio) for your DVD order. DVDs will be available for pickup from The Studio during summer classes held in July. If you prefer, the DVD can be shipped to you for an extra \$5. Feel free to contact Jennifer for more information on pickups.

It is my sincere hope that the show will be a wonderful, exciting, and memorable opportunity for you and your dancer. If you have any questions or concerns please feel free to let me know.

Thanks for all of your support this year!

♥ Jennifer

12. ADDITIONAL TICKET REQUEST FORM

Dancer's Name: _____

1. Included ticket
2. Included ticket
3. Number of additional tickets required: _____

Dancer's Name: _____

1. Included ticket
2. Included ticket
3. Number of additional tickets required: _____

Are you are willing to split your group? Y _____ N _____

If so, indicate those groupings that will work for you, (e.g., 10 = 3, 3, 4 or 5, 3, 2)

Please list any accommodations needed for persons with special seating needs.

Wheelchair needed? Y _____ N _____

Other? Please provide details.

Additional tickets are \$5.00. Payment must be included with ticket request form. Please return this form with payment to The Studio by **Friday, April 24th.**

13. PROGRAM AD FORM

All ads for dancers will contain an individual picture of the dancer in a spring costume. All orders must be received, including artwork for a business ad by **Friday, April 24th** to allow for ample production time.

Ad Type (check one):

- Dancer
- Dancer + Business (1/2 page minimum)
- Business / Other

Ad Size (check one):

- 1/4 page (4.25" x 5.5" - \$10)
- 1/2 page (8.5" x 5.5" - \$20)
- Full page (8.5" x 11" - \$40)

Dancer's Name: _____

Message (approx. 30 characters): _____

From: _____

Costume Picture to use (select one): Ballet Tap Jazz

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Does this include a business ad also? (leave unchecked if not)

If this includes a business ad either :

Attach business card -OR-  Email artwork to [info@summerdancedance.com](mailto:info@summerdancedance.com).